

*Approved  
7/18/05*

## **TREE BOARD MEETING MINUTES**

*State of Texas Building, 401 E. Franklin, 5<sup>th</sup> Floor  
Monday, June 13, 2005*

| <b>MEMBERS PRESENT:</b>                         | <b>OTHERS:</b>                                | <b>MEMBERS ABSENT:</b>                           |
|---|---|--|
| Charlotte Johnson, Chair - Parks Board          | Brent Pearson, Arborist - Street Department   | Raymond Bader, West Texas Urban Forestry Council |
| Oscar Mestas, Vice Chair - Texas Forest Service | Lupe Cuellar, Assistant City Attorney         | One Vacancy                                      |
| Wynn Anderson, At Large                         | Tamara Booze, NMSU - Intern                   |  |
| Dr. Tammy Bendele, Horticultural Background     | Edward Nuñez, Admin. Assistant - Street Dept. |  |
| Eileen Karlsruher, At Large                     |   |  |
| John White, Arborist                            |   |  |
| Lewis Wright, Landscape Architect               |   |  |

1. Meeting was called to order by the Chair at 3:30 p.m.

### **2. Approval of Minutes –**

Motion by Eileen Karlsruher to approve the May 9, 2005 Minutes; seconded by John White. All in favor.

### **3. Discussion and Action on the Memorial Tree Program – Parks Department / Brent Pearson**

Brent Pearson reported we now have 24 memorial tree honorees as of June 12, 2004. There was some discussion on the tree sculpture. The permanent home will be on the outside of the Abraham Chavez Theatre. Funds were secured by the Green Sweep Committee, and will have to go through Council for their approval to accept this gift. Green Sweep Committee has dissolved; therefore, the funds will be transferred to the West Texas Urban Forestry Council, and the gift will actually come from them.

### **4. Discussion and Action on Permanent Date for Arbor Day – Dr. Tammy Bendele**

After some discussion it was agreed to have set days for the Arbor Day celebrations. A Motion was made by Wynn Anderson and seconded by Eileen Karlsruher, to adopt the dates for the Arbor Day celebrations as follows:

Fall Arbor Day - 4<sup>th</sup> Saturday in October

Spring Arbor Day - Last Friday in April – to be held on Saturday

Motion passed. These dates will be posted in the Tree Board website.

Charlotte Johnson again suggested going to the schools to let them plan for something on this day.

**5. Discussion and Action on the Approved Tree & Plant List – Brent Pearson**

There were no applications for modification.

**6. Discussion and Action on the Tree Care Ordinance – Oscar Mestas**

Oscar Mestas stated that at the last meeting different ideas were discussed on the ordinance. Assistant City Attorney Lupe Cuellar has a second draft. Oscar Mestas, Dr. Tammy Bendele, and Wynn Anderson are on the committee. Mr. Mestas sent this draft to all the urban foresters throughout the state to ask for their comments, and received a few of them back. Ms. Cuellar has already worked out those comments and incorporated them into the draft.

Copies were distributed to all Board members; discussion followed. Would like to present the ordinance to the Parks and Street directors before going to Council to get their approval.

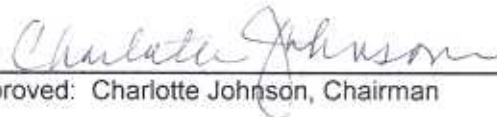
Charlotte Johnson asked for a timeline for the ordinance. Sub-committee will meet again before the next meeting and will have a new draft.

Mrs. Johnson would like to have this ordinance ready the latest sometime in October because application for Tree City USA is in November. The operating manual has to be in place when ordinance is presented to Council.

**7. OPEN COMMENT PERIOD**

No speakers signed up.

**8. Motion by Wynn Anderson and seconded by Lewis Wright to adjourn the meeting. All in favor. Meeting adjourned at 4:30 p.m.**

  
Approved: Charlotte Johnson, Chairman

Date: 8-8-05

*Rosemary G. Borrego, Secretary*

